

# OHIO VETERINARY MEDICAL LICENSING BOARD

## -APPLICATION TO REGISTER FOR THE NAVLE EXAMINATION-

**FOR OFFICE USE ONLY:** \_\_\_\_\_ # Payment Received \$ \_\_\_\_\_ Amount

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\_\_\_\_\_ Photograph Attached

\_\_\_\_\_ Transcript and/or Diploma

\_\_\_\_\_ Letter from Dean

\_\_\_\_\_ 3 Reference Letters

\_\_\_\_\_ \*Special Accommodations Requested

ECFVG: Steps - 1 2 3 4

Approved: \_\_\_\_\_ NOT Approved: \_\_\_\_\_

**Application for:**

NAVLE – applications for exam must be filed at least 90 days prior to testing window.

**Application Fees are Non-Refundable**

\*Initial licensure fees need to be in the form of a money order or cashier's check (personal checks will not be accepted).

1. Full Name: \_\_\_\_\_  

Last
First
Middle
  2. Mailing Address: \_\_\_\_\_  

Street / PO Box / Apt.

\_\_\_\_\_
\_\_\_\_\_

City / State / Zip
County
  3. Telephone where you can be reached during the day: \_\_\_\_\_
  4. Social Security #: \_\_\_\_\_
  5. Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  

City / State / Country
  6. Name, location of school, date you first began the study of veterinary medicine and graduation date, if applicable:  
 \_\_\_\_\_
  7. Have you ever been convicted of, or entered a plea of “no contest” to any felony? \_\_\_\_\_.
  8. Have you ever been convicted of, or entered a plea of “no contest” to any misdemeanor offense involving alcohol, habit forming drugs, or controlled substances? \_\_\_\_\_.
- If “Yes” to questions 7 or 8, attach a letter of explanation and supporting documentation.*
9. Have you ever served in the United States armed forces? \_\_\_\_\_. If yes, please give dates: \_\_\_\_\_  
 Were separations from such services honorable? \_\_\_\_\_. If not, explain fully: \_\_\_\_\_
  10. Have you already taken the NAVLE examination? If yes, please give dates: \_\_\_\_\_  
 \_\_\_\_\_

614/644-5281 phone  
614/644-9038 fax

77 S. High St., 16<sup>th</sup> Floor  
Columbus, OH 43215-6108

Webpage: [www.ovmlb.ohio.gov](http://www.ovmlb.ohio.gov)  
Email: [info@ovmlb.state.oh.us](mailto:info@ovmlb.state.oh.us)

11. You must meet the following requirements to be approved for the North American Veterinary Licensing Examination (NAVLE).

A.) If you are a student or graduate of an AVMA accredited veterinary college or Ross University:

1. If you are a fourth year student, the Ohio Board must receive a letter from the dean of your college stating that you are currently enrolled in the veterinary program and the exact date that you will be graduating.
2. If you have graduated, the Ohio Board must receive directly from the college/university an official copy of your transcript and a photocopy of your diploma.
3. Three letters of personal reference must be submitted to the Ohio Board. These letters should comment on your moral character from any adult who has known you for at least one year, but is not a member of your family.
4. Submit a \$50.00 fee in the form of a cashier's check or money order made payable to the Ohio Veterinary Medical Licensing Board. You must include your full name on your check or money order to avoid having your application returned to you. Do NOT send cash or credit card information.

B.) If you are a graduate of a foreign school:

1. You must be enrolled in the ECFVG program and have completed Steps 1, 2 & 3. The Ohio Board must receive a letter from the ECFVG Committee confirming your enrollment and completion of Steps 1, 2 & 3.
2. Three letters of personal reference must be submitted to the Ohio Board. These letters should comment on your moral character from any adult who has known you for at least one year, but is not a member of your family.
3. Submit a \$50.00 fee in the form of a cashier's check or money order made payable to the Ohio Veterinary Medical Licensing Board. You must include your full name on your check or money order to avoid having your application returned to you. Do NOT send cash or credit card information.

After the requirements have been met, the Ohio Veterinary Medical Licensing Board will send you a notice of eligibility and will forward the list of eligible candidates to the National Board of Veterinary Medical Examiners (NBVME).

You will be required to submit an examination fee to the NBVME. Visit their website at [www.nbvme.org](http://www.nbvme.org). You will receive instructions directly from NBVME regarding the actual administration of the examination.

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\_\_\_\_\_, being duly sworn, says: I have read the foregoing questions and have answered them fully and frankly. The answers are complete and are true of my own knowledge.

\_\_\_\_\_  
Applicant's Signature

SUBSCRIBED AND SWORN TO before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Printed name of Notary

Notary Public, \_\_\_\_\_  
Signature

County, \_\_\_\_\_

**Write full name on  
back of picture and  
attach here.**

**Return this application to:**

**Ohio Veterinary Medical Licensing Board  
77 S. High Street, 16<sup>th</sup> Floor  
Columbus, OH 43215-6108**