

OHIO VETERINARY MEDICAL LICENSING BOARD

MINUTES

February 21, 2007

Dr. Janet Small, President of the Ohio Veterinary Medical Licensing Board, called the February 21, 2007, meeting to order at 8:40 a.m. in rooms West B & C at 77 S. High Street, 31st Floor, Columbus, Ohio.

Call to Order

Dr. Small directed the Executive Secretary to call roll:

Roll Call

Dr. Janet Small	present
Dr. Darrell Gitz	present
Dr. James Burt	present
Dr. David Koncal	present
Dr. Roger Redman	absent
Renee Jessen, RVT	present

Dr. Small acknowledged the attendance of Heather Hissom, Executive Secretary, Donna Fickel, Secretary, Barry McKew, AAG and Dr. Robert Knapp, OVMA liaison.

Attendance Staff,
AAG

Dr. Koncal moved to approve the January 10, 2007 Minutes with corrections. Dr. Burt seconded the motion. The motion passed by the following roll call vote: Dr. Gitz-aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

January 10, 2007
Minutes approved

There was no president's report.

Pres. Rep.

There was no secretary's report.

Sec. Rep.

Dr. Knapp reported that the convention begins February 22, 2007. The OVMA would like to be included on any rules meetings that the board has. Dr. Knapp announced that this would be his last meeting. Because he is going to be OVMA president, he will not be able to attend the meetings. Dr. Nikki Kelly will be the new board liaison. Dr. Knapp wished Ms. Hissom luck in her new position.

OVMA liaison

Heather Hissom, Executive Secretary, reported that the directives from the last board meeting had been completed. Ms. Hissom stated that the NAVLE scores from the November – December testing window are in. Dr. Koncal moved to accept the scores. Ms. Jessen seconded the motion. The motion passed by the following roll call

Exec. Sec. Report

Accept NAVLE

vote: Dr. Gitz- aye; Dr. Koncal- aye; Dr. Burt-aye; Ms. Jessen- aye. Ms. Hissom stated that the NBVME has changed the retake policy for the NAVLE. The retake policy will now not begin until December 2007. It was to begin with the December 2006 examination. Ms. Hissom stated that resumes had been received for the Executive Director position and were sent to the board members. Ms. Hissom stated that the board received a letter from Dr. Bhatti with concerns regarding how a person with a provisional veterinary graduate permit is advertised. Ms. Hissom stated that Dr. Suzanne Wilcox submitted additional information about Angels for Animals. The Board will discuss this information with the pending complaint.

scores
NBVME retake policy
Provisional licenses: advertising

Ms. Jessen moved to acknowledge receipt of the following new complaints and the file numbers issued:

New Complaints Acknowledged

- 07-07-001 Sherrie Hutchinson
- 07-07-002 Mallory Nichols
- 07-07-003 Kim Hummell
- 07-07-004 Carol Beerup
- 07-07-005 Suzanne Wilcox, DVM (complainant)
- 07-07-006 Anonymous
- 07-07-007 Steve Berry
- 07-07-008 Ronald Otto
- 07-07-009 Janice Tedrow
- 07-07-010 Elaine Watkins
- 07-07-011 Patricia Pritschan
- 07-07-012 Rob & Miranda Pancake
- 07-07-013 Bonnie Huffman
- 07-07-014 Sonia Grawe
- 07-07-015 Joel Limes
- 07-07-016 Ashley Wolfe
- 07-07-017 Younghee Han
- 07-07-018 Bryan Speece
- 07-07-019 Lori Keener

Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal- aye; Dr. Burt-aye; Ms. Jessen- aye.

Dr. Gitz moved to find no violation of R.C. 4741 in the case of 07-07-001, complainant Sherri Hutchinson. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal- aye; Burt-aye; Ms. Jessen- aye.

07-07-001
No Vio.

Dr. Koncal moved to table and request records in the case of 07-07-004, complainant Carol Beerup. Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal- aye; Burt-aye; Ms. Jessen- aye.

07-07-004
Request Records

Dr. Burt moved to investigate the alleged violations of R.C. 4741 in the case of 07-

07-07-005

07-005, complainant Suzanne Wilcox, DVM. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal- aye; Burt-aye; Ms. Jessen- aye. Invest.

Dr. Koncal moved to investigate alleged violations of R.C. 4741 in the case of 07-07-006, complainant Anonymous. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal- aye; Burt-aye; Ms. Jessen- aye. 07-07-006 Invest.

Dr. Gitz moved to find no jurisdiction in the case of 07-07-009, complainant Janice Tedrow, and to send a copy of the complaint to the veterinarian. Dr. Burt seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal- aye; Burt-aye; Ms. Jessen- aye. 07-07-009 No Juris.

Dr. Gitz moved to find no violation of R.C. 4741 in the case of 07-07-010, complainant Elaine Watkins, and to send copy of the complaint to the veterinarian. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal- aye; Burt-aye; Ms. Jessen- aye. 07-07-010 No Vio.

Dr. Koncal moved to refer the case of 07-07-014, complainant Sonia Grave, to ODA as an auction issue and request a response. Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal- aye; Burt-aye; Ms. Jessen- aye. 07-07-014 Refer to ODA

Ms. Jessen moved to acknowledge the 119's issued to 06-07-115 John Lies, DVM. Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal- aye; Dr. Burt-aye; Ms. Jessen- aye. Ack. 119

Ms. Jessen moved to acknowledge the hearing schedules for the following: 05-06-137 Keith Bingham, DVM; 06-06-051 Robert Mueller, DVM; 05-06-112 Daniel Stearns, DVM; 06-06-037 Beatrice Turk, DVM; 06-06-069 Bill Imperial, DVM. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal- aye; Dr. Burt-aye; Ms. Jessen- aye. Hearing Schedules

Dr. Gitz moved to go into executive session 9:25 a.m. for the purpose of reviewing the hearing examiner's report and recommendation in file # 05-05-067, Terrie Sizemore, DVM. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal- aye; Dr. Burt-aye; Ms. Jessen- aye. Executive Session

Dr. Small declared the board out of executive session at 9:40 a.m.

Dr. Gitz moved to accept the findings of fact and conclusions of law of the hearing examiner and to modify the recommendation for fines and costs in case 05-05-067, Terrie Sizemore, DVM. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal- aye; Dr. Burt-abstain; Ms. Adj. Order

Jessen- aye; Dr. Small-aye.

Ms. Jessen moved to approve the following continuing education courses for CE for Vets veterinarians:

Lima Academy of Small Animal Medicine –

1. From Cradle to Grave – 11/14/06 – 2 hrs.
2. Animal Bites to Humans – 10/10/06 – 2 hrs.
3. Closure Techniques for Soft Tissue – 9/12/06 – 1 hr

Small Farm Institute–North Central OH Dairy Grazing Conf–1/25&26/07 – 9.5 hrs, with additional information

Vet Oncology & Referral Clinic–Clinical Pathological Conf- no date–1 hr

FDA – Food Born Illness Investigations – 1/3-5/07 – 18.5 hrs

Killbuck Valley VMA – Better Cells Means a Better Sell – 2/20/07 – 2.5 hrs
USDA –

1. Basic Johnes Disease Training – 4/17-19/06 – 14 hrs
2. Aquaculture Training - 9/12-14/06 - 21 hrs
3. NAHLN Messaging Training – 1/23-24/06 – 12 hrs, upon approval of agenda

Pfizer – 2007 Dairy Wellness Summit – 2/2-3/07 & 3/30-31/07 – 10.5 each date

Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

Ms. Jessen moved to approve the following continuing education courses for CE for RVT's registered veterinary technicians except Merial/Vet Med Team.com Companion Animal Dentistry 101 – 6/11/06 – 5 hrs and Companion Animal Dentistry 102 – 8/25/06 – 5 hrs which are not scientific based on the format:

Veterinary Technician – Essential Patient Protocols – 11/4&5/06 – 17 hrs

Metropolitan Referral Clinic – CPR – 1/18/07 – 1 hr.

OSU

1. Understanding Blood Gases – 1/10/07 – 2 hrs
2. PDA Coils vs. Ligation – 9/11/07 – 1 hr
3. Sepsis – 10/9/07 – 1 hr
4. Glaucoma – 6/12/07 – 1 hr
5. Bronchoscopy – 7/10/07 – 1 hr
6. Hyperthyroidism & Hypothyroidism – 3/13/07 – 1hr
7. Current Vaccine & Heartworm Protocols – 5/8/07 – 1 hr
8. Idiopathic Hypercalcemia in Cats – 4/10/07 – 1 hr
9. Hip Replacement Surgery – 2/13/07 – 1 hr

Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz-aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

Ms. Jessen moved to approve the following continuing education courses for veterinarians and registered veterinary technicians:

CE for Vets & RVTs

MedVet

1. Common Small Animal Toxicity – 7/20/06 – 1 hr
2. Can You Take The Pressure – 1/18/07 – 1 hr
3. Three New Ps of Cardiology – 10/19/06 – 1 hr
4. Malignant Melanomas – 3/16/06 – 1 hr
5. Topics in Medical & Radiation Oncology – 4/20/06 – 1 hr
6. Evidence Based Medicine Perspective – 9/21/06 – 1 hr
7. Maggie Gerwe A Twisted Presentation – 1/24/07 – 1 hr
8. Cataracts – 8/17/06 – 1 hr
9. Glaucoma – 1/12/06 – 1 hr
10. Xylitol Toxicosis in Dogs – 1/10/07 – 1 hr
11. Creating Sloth – 12/13/06 – 1 hr

MidWest Veterinary Ophthalmology Society–Annual Mtg –2/3&4/07 – 10 hrs
ODA–Deletion of Focal Adhesion Kinase in Murine Mammary Epithelium–
1/23/07 – 1hr

Vicon Publishing – Turnkey Conf – 4/19-20/06 – hr/hr for scientific content
Hills

1. Back to Basics – 2/21/07 – 2 hrs
 2. State of the Cat – 1/24/07 – 1.5 hrs
- Dayton Emergency Vet Clinic – OSHA – 1/24/07, 1/25/07 & 1/27/07 – 1 hr

ea

Eastern OH VMA – Dermatology Secrets – 3/14/07 – 1.5 hrs

OSU

1. Nutrition Symposium – 5/13/07 – 8 hrs
 2. Veterinary Laser Surgery – 3/17&18/07 – 10 hrs.
 3. Veterinary UltraSound – 3/31&4/1/07 – 12 hrs
- CARE Center – Not so Ordinary Toxins – 1/25/07 – 1 hr
Imaging Resources – Small Animal Radiology – 4/30/06 – 7 hrs

Pfizer

1. Managing Microbs – 1/16/07 – 1 hr
 2. Guided Veterinary Internal Medicine – 1/16/07 – 3 hrs
 3. Feline Diarrhia– 1/18/07 – 1 hr
 4. So Your Patient Has a Drinking Problem - 1/18/07 – 1 hr
 5. Endocrinology – 1/18/07 – 2 hrs
- Cleveland Academy – Cardiology – 1/17/07 – 4 hrs
Central Veterinary Conference – hr/hr scientific content
Veterinary Dental Concepts – Periodontal Disease – 2/1/07 – 2 hrs
Ft. Dodge – Virulent Systemic Feline Calcivirus – 2/22/07 – 3 hrs

Dr. Koncal seconded the motion. The motion passed by the following roll call vote:
Dr. Gitz-aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

Licenses Issued

Dr. Burt moved to issue licenses to Erin Brannick, Jason Burcham, A. Derrell Elkins, Pedro Boria, Angela Lassiter, David Maloney, Lori Cole, Jason Leszkowicz, Christie Csonka, Tommy Dautherty, Nicole MacLaren, Melissa Metz, Kent Stauffer, Kristin Bock, Angela Finkes, and Caroline Christmas. Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

06-07-164

Dr. Gitz moved to find no violation of R.C. 4741 in the case of 06-07-164, complainant Esther Williams. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

No Vio.

06-07-165

Dr. Burt moved to find no violation of R.C. 4741 in the case of 06-07-165 complainant Arlene Rayner. Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

No Vio.

06-07-166

Dr. Gitz moved to find no violation of R.C. 4741 in the case of 06-07-166, complainant Ginger Kash. Dr. Burt seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

No Vio.

06-07-169

Dr. Gitz moved to find no violations of R.C. 4741 in the case of 06-07-169, complainant Diane Miller. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

No Vio.

06-07-171

Dr. Gitz moved to find no violations of R.C. 4741 in the case of 06-07-171, complainant Kim Maniglia. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

No Vio.

06-07-172

Dr. Gitz moved to find no violations of R.C. 4741 in the case of 06-07-172, complainant Maurice Remer. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

No Vio.

06-07-173

Dr. Gitz moved to find no violation of R.C. 4741 in the case of 06-07-173, complainant Janice Clowes. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

No Vio.

07-07-002

Ms. Jessen moved to find no violation of R.C. 4741 in the case of 07-07-002, complainant Mallory Nichols. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

No Vio.

07-07-007

Dr. Koncal moved to find no violation of R.C. 4741 in the case of 07-07-007, complainant Steve Berry. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- abstain; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye; Dr. Small-aye.

No Vio.

Executive Session

Dr. Gitz moved to go into executive session at 11:35 a.m. to review the

investigative reports. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye

Dr. Small declared the board out of executive session at 2:15 p.m.

06-06-012
Issue 119

Dr. Gitz moved to issue a 119 in the case of 06-06-012, complainant Vicky Spanos for violation of R.C. 4741.22(A) and OAC 4741-1-03(A). Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

06-06-039
Issue 119

Dr. Gitz moved to issue a 119 in the case of 06-06-039, complainant Eleanor Altman for violation of R.C 4741.22(A) and O.A.C. 4741-1-03(A). Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-abstain; Dr. Burt-aye; Ms. Jessen-aye; Dr. Small-aye.

06-06-061
No Vio.

Dr. Gitz moved to find no violation of R.C. 4741 in the case of 06-06-061, complainant Diane Seifert, DVM. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

06-06-066
No Vio.

Dr. Gitz moved to find no violation of R.C. 4741 in the case of 06-06-066, complainant Anonymous. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

06-06-094
No Vio.

Dr. Gitz moved to find no violation of R.C. 4741 in the case of 06-06-094, complainant April Jarmusek. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

06-07-110
No Vio.

Dr. Gitz moved to find no violation of R.C. 4741 in the case of 06-07-110, complainant Kimberly LaDany. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

06-07-118
Issue 119

Dr. Gitz moved to issue a 119 in the case of 06-07-118, complainant Lisa Bragg. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

06-07-120
No Vio.

Dr. Gitz moved to find no violation of R.C. 4741 in the case of 06-07-120, complainant Simon Knopf. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

06-07-129
Cease & desist

Dr. Gitz moved to issue a cease & desist letter in the case of 06-07-129, complainant Mark Ulrich. Dr. Burt seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

06-07-132
Issue 119

Dr. Gitz moved to issue a 119 in the case of 06-07-132, complainant Rudy

Schneidhorst, DVM, for violations of R.C. 4741.22(A) and (AA) and O.A.C. 4741-1-03(A) and O.A.C. 4741-1-21(1). Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

06-07-135
No Vio.

Ms. Jessen moved to find no violation of R.C. 4741 in the case of 06-07-135, complainant Gloria Wilson. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

06-07-140
Issue 119

Dr. Gitz moved to issue a 119 in the case of 06-07-140, complainant Vonita Martin for violation of R.C. 4741-22(Q), also to send a letter to the shelter director and refer Lee Bundy to the prosecutor. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

06-06-074
06-06-096

Dr. Gitz moved to issue a 119 in the case of 06-06-074 complainant Tammy Gowins and 06-07-096, complainant Kellie Fink for violations of R.C. 4741.22(A), (Q) and (AA), and O.A.C. 4741-1-03(B)(12), and O.A.C. 4741-1-05(B) and O.A.C. 4741.22(1). Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

Issue 119

Executive Session

Dr. Gitz moved to go into executive session at 2:20 p.m. for the AAG report. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz-aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

Dr. Small declared the board out of executive session at 2:25 p.m.

Settlement
agreements

Dr. Gitz moved to approve the settlement agreements for 05-06-138, Keith Bingham, DVM; 06-06-051 Robert Mueller, DVM; 06-06-068 Christinne Murphy, DVM. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

The Barkley:
Letter

Dr. Gitz moved to send a letter to The Barkley Pet Hotel & Spa regarding the use of veterinarian and registered veterinary technicians for diagnosis and therapy. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Gitz-aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

Correspondence

The board acknowledged correspondence from Christine Stankus re: 06-07-095 Jaime Cochran re: 06-07-160 and OAVT President Anastasia Myers re: new rule.

06-07-125
No Vio.

Dr. Koncal moved to find no violation in the case of 06-07-125, complainant Joseph Zaki. Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.

06-07-143
No Vio.

Dr. Koncal moved to find no violation of R.C. 4741 in the case of 06-07-143, complainant David Simpson. Dr. Gitz seconded the motion. The motion passed by

<p>the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.</p>	<p>06-07-162 No Vio.</p>
<p>Dr. Koncal moved to find no violation of R.C. 4741 in the case of 06-07-162, complainant Karen Tyo. Dr. Gitz seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.</p>	
<p>Dr. Gitz stated that he attended a meeting at the OVMA to discuss the student loan repayment program rules. The goal is to write a proposal to present to the board.</p>	<p>Cleveland Muni. Prot. League: Euth. Training</p>
<p>Dr. Gitz moved to approve the euthanasia training program of the Cleveland Municipal Protective League. Ms. Jessen seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.</p>	<p>Ms. Jessen: new Secretary</p>
<p>Dr. Gitz moved to appoint Renee Jessen, RVT, the new secretary of the board. Dr. Burt seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.</p>	<p>Executive session</p>
<p>Dr. Gitz moved to go into executive session at 3:05 p.m. for personnel regarding the hiring of a new executive director. Dr. Burt seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.</p>	
<p>Dr. Small declared the board out of executive session at 3:30 p.m.</p>	<p>Hiring Committee</p>
<p>Dr. Small appointed Dr. Gitz and Dr. Burt to the hiring committee. Dr. Small will chair the committee. Dr. Burt will be vice-chair. The first meeting will be March 2, 2007 at 9 a.m. for the purpose of reviewing any resumes received.</p>	<p>Signature Auth.</p>
<p>Dr. Gitz moved to allow John Cunningham to sign fiscal documents until a new director is hired. Dr. Koncal seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.</p>	<p>Issue licenses</p>
<p>Ms. Jessen moved to allow Donna Fickel, executive secretary, to issue licenses. Dr. Burt seconded the motion. The motion passed by the following roll call vote: Dr. Gitz- aye; Dr. Koncal-aye; Dr. Burt-aye; Ms. Jessen-aye.</p>	
<p>Dr. Small presented Ms. Hissom with a resolution thanking her for her service to the board and the veterinary profession.</p>	<p>Bd. Signs Licenses</p>
<p>The board signed licenses.</p>	<p>Directives</p>
<p>Ms. Hissom read the board directives.</p>	<p>Next meeting</p>
<p>Dr. Small acknowledged that the next meeting will be held March 14, 2007, 8:30</p>	<p>Adjournment</p>

a.m. on the 31st floor of the Riffe Center.

Dr. Burt moved to adjourn the meeting at 3:40 p.m. Dr. Gitz seconded the motion. Dr. Small adjourned the meeting.

Dr. Janet Small, President

Date

Attested to by:

Heather Hissom
Executive Director